

**ICTM Study Group Business Meeting: LAT CAR Music and Dance in Latin America and the Caribbean ICTM World Conference Bangkok**

*Monday, July 15, 2019, 1 - 2.30 pm VC02 (311)*

**Agenda Overview:**

- 1. Welcome / Bienvenidos**
- 2. Approval of the Agenda**
- 3. Report on activities and past milestones**
- 4. Membership**
- 5. II Symposium 2020 Chiapas: *Time, Identity and Memory* March 9 to 13, 2020, University of Sciences and Arts of Chiapas, Mexico**
- 6. Call for Proposals for Chiapas**
- 7. Electronic Elections January / February 2020: processes and tasks within the Executive Board**
- 8. Statutes 2019-2020: draft for group discussion**
  - a. Study Group Steering Committee structure
  - b. Membership
- 9. Announcements of new publications**
  - a. Publications
  - b. Funding
- 10. General points and discussion**

**Minutes by Jessie Vallejo and Kristina Nielsen:**

- 1. Welcome / Bienvenidos**
  - 32 people in attendance/signed in.
  - Study group mission discussed. Intent to connect more scholars from and working in or about topics related to the region of Latin America and the Caribbean. We feel this is imperative because this region is underrepresented in ICTM. Barriers for participation are often a result of financial barriers (e.g., lack of institutional support), linguistic barriers, and issues of access. This is in part why we want to create a multilingual space.
  - (See more on our ICTM website: <http://ictmusic.org/group/music-dance-in-latin-america-caribbean>; see also our Google and Facebook pages).
  - Jessie Vallejo, Adriana Cerletti and Carlos Yoder introduced themselves, then everyone in attendance was invited to introduce themselves.
- 2. Approval of the Agenda**

Approved and seconded.

### 3. Report on activities and past milestones

2017 – members interested in forming study group met in Ireland;

Steering committee established to organize meeting in Salto, Uruguay

2018 – first meeting of the (then) “Study-Group-in-the-Making” held in Salto, Uruguay, May 17-19

Hosted by University of the Republic of Uruguay's Center for Research on Musical and Performing Arts from the Northern Littoral and the Northern Regional University Center

Universidad de la República de Uruguay y sus centros **CIAMEN** (*Centro de Investigación en Artes Musicales y Escénicas del Litoral Noroeste y CENUR - Centro Universitario Regional Norte*)

170 participants

16 countries represented

110 proposals, 84 presentations

It was an inspiring, enjoyable, and excellent meeting.

2018 - Study group formally approved by ICTM Executive Board in July

2020 – First symposium as a study group will be

held in Chiapas, Mexico at Universidad de Ciencias y Artes de Chiapas from March 9-13. **See below (point 5) for more info.**

2022 – We have one proposal that we are considering to host our second

Study Group symposium, but additional proposals may still be

considered. See our website for guidelines and requirements to host a symposium.

### 4. Membership:

(a) **New members write to: [ictm.latcar@gmail.com](mailto:ictm.latcar@gmail.com)**

- Also find us on the ICTM Website, our home website, Facebook, and the listserv.

- Names were taken on a sign-in sheet and will be added to our email list.

- There is more flexibility in terms of official ICTM membership for first-time attendees. See discussion about statutes.

(b) **Members "in good standing" - membership rules of ICTM**

See also points below about statutes.

### 5. II Symposium 2020 Chiapas: *Time, Identity and Memory* March 9 to 13, 2020, University of Sciences and Arts of Chiapas, Mexico

Our website and the call for papers have more information about Chiapas and the host institution. There is a wide range of ways to participate (papers, roundtables, workshops, etc.).

### 6. Call for Proposals for Chiapas

Posted on our ICTM page, website, and on Facebook in English, Spanish, and Portuguese. See our websites for more information and the call for papers.

**Proposals due August 15, 2019.**

We are encouraging inter-thematic boundaries and workshops.  
Proposals accepted in English, Spanish, and Portuguese.

There were questions about additional languages in the future (e.g., Haitian Kreyòl). **Ideally yes**, we'd consider more languages in the future, but we would have to wait until enough members could help with practicalities of translating the CFP, web materials, and serving on the programming committee to review proposals.

**7. Electronic Elections January / February 2020: processes and tasks within the Executive Board**

We plan to use an online system like what was used this year for general elections.

Candidates accepted: early January

Voting: mid January to end of February

(Note: Elections will be postponed, members will be notified electronically about processes for candidates and for voting; Only paying ICTM members will be allowed to vote and be elected.)

**8. Statutes 2019-2020: draft for group discussion**

**8a. Study Group Steering Committee structure**

We will continue to take comments between now and voting and the steering committee will also continue to refine these positions.

Members of LAT CAR have expressed an interest in less hierarchical roles, and although we have flexibility in assigning roles, we should work within the ICTM structure (e.g., we need to elect point people and liaisons who will communicate with certain ICTM committees and leadership).

Suggested positions and discussion of positions:

**2 Co-presidents or co-chairs** (chairs is more common term within ICTM study groups)

- One could be outgoing and the other incoming (continuance of knowledge, mentorship; similar to SEM and LACSEM).
- One would need to be the official person to attend ICTM Study Group chairs' meeting.
- Only one chair is listed in the front matter of ICTM Yearbook.
- Past president could join advisory board for a number of years (e.g., 5).

**2 Co-secretaries**

**1 Treasurer**

- Carlos pointed out that most study groups do *not* have a treasurer since study groups normally do not have a budget.
- Steering committee has discussed/is considering finding ways to fundraise in the future and have an account to help support members. The duties of this position, however, may have to fall

under one of the other positions (e.g., one of the co-secretaries could be in charge of the finances when the time comes).

**1 Vice-treasurer**

May not be necessary, or could be part of the duties of one of the secretaries.

**Symposium Chairperson(s) ex officio, advisory board**

\*Our structure needs to be recognizable to all of ICTM and supportive of ICTM and our group's mission. We also need to ensure we cover absences at the World Conferences (so having enough people who can cover the roles, serve as substitutes, etc.) and keep the group working effectively.

Another suggested format:

- 1 chair (who would serve as the appointee/liaison for ICTM)
- 1 or 2 co-chairs to ensure continuance and also cover the secretary (and possible future treasurer) duties.
- Advisory board

Another suggested format:

- 2 co-chairs, staggered.
- Other positions, as necessary could be staggered in terms of time limits to ensure institutional memory (avoid having too much and too quick of a turnover).

**Term lengths/limits:**

Each study group has its own by-laws, so we'd have to define the terms there. The by-laws are deliberately vague.

Most study groups have 4 year terms so each board member serves for two conferences and symposia.

There was also the question of how many times should someone be able to serve? (no specific decisions made, but question was raised).

*Members are encouraged to send further questions, comments, and concerns to the current steering committee.*

**8b. Membership**

How do we want to define membership in the study group?

- Discussion about how most members should be members of ICTM; however, our study group is meant to recruit and we want to be conscious of the financial, travel, and institutional barriers.
- There was positive reception to the possibility of **miembros suaves**, or a flexible type of membership for people attending or presenting at our symposia for the first time. Conferences, travel, and membership dues can be expensive, so we want to have an incentive for people to participate and join.

- There was discussion about how at least the voting members should be due paying members for at least one year.
- There was also discussion about "soft currencies" vs. "hard currencies" as a consideration for support.

## **9. Announcements of new publications**

**9a. Publications:** We may want to plan this for the future. This can be discussed further later this meeting or saved for Chiapas.

- One comment was made that in order for people to receive funding to travel to conferences or join an organization, they need to have a publication related to their presentation in the works (a type of proceedings or bulletins).
  - o Publication is a goal of ours in the future. Many groups publish (e.g., the Study Group on Musical Instruments publishes). Once we are more formalized in what we are doing, we should revisit this.
  - o Members were asked to consider what types of publications would be helpful for them and for us to consider in the future.

## **9b. Funding**

Applications needed 6 months ahead of time for available ICTM funds. We will continue exploring more options for future symposia. September will be the deadline for our March symposium in Chiapas.

e.g., **Young Scholars Fund** and **Maud Karpeles**

- **Comment:** Programming committee will make sure to respond with acceptance letters with enough time for people to submit their funding applications.
- **Comment:** The process for Salto was confusing. Members would like to have an easier, more streamlined process about applying to funds. The steering committee reminded them that due to learning about the availability of the funds close to the meeting, it was a bit new and rushed. This shouldn't be the case in the future.

## **10. General points and discussion**

- Some people have had issues with the Facebook page, not being accepted. The steering committee needs to double check the old profile, our current Facebook page, and make sure it's easy for members to be added or join.
- A comment was made about getting a dossier, and having this done enough time in advance to make it clear that presentations are geared toward publications (for those institutions that may require this).
- A comment was made about the availability of the abstracts from Salto. Jessie reminded everyone this was still available online on our Salto meeting Google Site.
- Everyone who made our first meeting in Salto a success was thanked for their important work and helping to make the Study Group official.

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- Members expressed desire to have our Study Group connected with more Latin American and Caribbean music organizations for future collaborations or cross overs (e.g., education conference in Puerto Rico that is bilingual).